

SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Fire Chief Job Description Revision

REQUESTED ACTION: Approve the revision to the Fire Chief job description (Staff recommends approval)

☐ Work Session (Report Only)

☒ Regular Meeting

DATE OF MEETING: 2/22/2011

☐ Special Meeting

CONTRACT: ☒ N/A

Effective Date: _____

Managing Division / Dept: _____

Vendor/Entity: _____

Termination Date: _____

BUDGET IMPACT: _____

☐ Annual

☐ Capital

☒ N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

The Fire Chief position has evolved over time and now requires a clearer definition of the essential functions of the job in relation to the current operational and administrative duties required. This job description more accurately reflects the current essential functions of a Chief for a combination Fire and Emergency Medical Services Department. Approving this revision to the Fire Chief job description will provide the Fire Services Department the ability to more adequately and efficiently meet the needs of the County.
